

NEWPORT COUNTY REGIONAL SPECIAL EDUCATION PROGRAM
Serving the Towns of Little Compton, Portsmouth, Middletown,
Tiverton

Board of Superintendents Meeting

Wednesday, January 8, 2014

8:30 a.m. – Regular Meeting

Held at Oliphant Administration

Superintendents Present: Mr. W. Rearick, Tiverton Public Schools

Mrs. R. Kraeger, Middletown Public Schools

Mrs. K. Crowley, Little Compton Public Schools *

*** Via Teleconference – Discussion purposes only.**

**Also Present: Mr. D. Croston, Chairperson, Portsmouth School
Committee**

Mr. J. Schoonover, Asst. Superintendent, Portsmouth Public Schools

Dr. R. Santa, Director, Newport County Regional, NCR

Ms. S. Kraeger, Asst. Director, Newport County Regional, NCR

Mrs. C. Andrade, Asst. Director, Newport County Regional, NCR

Mrs. G. Augustus, Business Mgr., NCR

The meeting was called to order at 8:36 by Mr. Rearick.

I. APPROVAL OF MINUTES

Approval of Minutes of the November 13, 2013 Minutes.

MOTION: 1) Mr. W. Rearick, 2) Mr. D. Croston To approve the minutes of the November 13, 2013 meeting. Unanimous Vote.

II. CORRESPONDENCE

- **NCRSEP Support Staff Job Descriptions – Updated**
- **NCRSEP Organizational Chart – Updated**
- **December 2013 Counts by Disability the Board requested to see a comparison to previous years; to show trends – include codes.**

III. OLD BUSINESS

- **Out of District Placements – Questions/Concerns**
- **Medicaid Reimbursement Update – Questions/Concerns**
- **Year-to-Date Summary – Questions/Concerns**
- **Disbursement Detail Listing – Questions/Concerns**
- **Matching Funds Memo - Signatures**

IV. NEW BUSINESS

Recommendations on Personnel

A. Request for Leave

1. Amy Quintal – Special Educator – Tiverton Middle School Request for Leave

MOTION: 1) Mrs. K. Kraeger, 2) Mr. W. Rearick That the Board

of Superintendents approves the

above named personnel's request for leave anticipated effective date March 17, 2014 utilizing accrued

sick/personal days with anticipated return to current position on June 1, 2014. Unanimous Vote

2. Jennifer White-Wilcox – Special Educator – Hathaway School – Request for Leave

MOTION: 1) Mr. D. Croston, 2) Mrs. R. Kraeger That the Board of Superintendents approves the

above named personnel's request for 10 weeks of leave; when FMLA/Sick Days are exhausted, leave will be without pay.

3. Deborah Mellilo – Special Educator – Portsmouth High School – Extend Leave Request

MOTION: 1) Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the

above named personnel's request for leave utilizing accrued sick days running concurrent with FMLA with anticipated return to current position January 22, 2014 .

B. Resignations

1. Stephanie St. Laurent – Teacher Assistant – Middletown High School

MOTION: 1) Mr. D. Croston 2) Mrs. K. Kraeger That the Board of Superintendents accepts the

above named personnel's letter of resignation. Unanimous

Vote

2. Adriana Patron – Teacher Assistant – Aquidneck School

MOTION: 1) Mr. D. Croston 2) Mrs. K. Kraeger That the Board of Superintendents accepts the

above named personnel's letter of resignation. Unanimous

Vote

3. Jennifer Pesare – Special Educator – Gaudet Middle School

MOTION: 1) Mr. D. Croston 2) Mr. W. Rearick That the Board of Superintendents accepts the

above named personnel's letter of resignation. Unanimous

Vote

4. Caitlin Coyne – Special Educator – Pocasset School

MOTION: 1) Mr. D. Croston 2) Mrs. K. Kraeger That the Board of Superintendents accepts the

above named personnel's letter of resignation. Unanimous

Vote

C. Recommendations – Non-Certified Personnel

1. Ann Michelle Luther – Teacher Assistant – Gaudet Middle School – Unbudgeted App. 11/13/13

2. Patricia Green – Teacher Assistant – Hathaway School – Budgeted

3. Michelle Costa – Teacher Assistant – Tiverton Middle School – Unbudgeted App. 11/13/13

4. Ashley Hummel – Teacher Assistant – Tiverton Middle School – Unbudgeted App. 11/13/13

5. Alexander Greer – Teacher Assistant – Middletown High

School – Budgeted

6. Valerie Hummel – Teacher Assistant – Middletown High

School - Budgeted

MOTION: Mr. D. Croston, 2) Mr. W. Rearick That the Board of Superintendents approves the above named non-certified personnel as presented for the remainder of the 2013-2014 school year. Unanimous Vote

D. Recommendations – Certified Personnel

1. Kaitlin Birrell – Special Educator – Hathaway School – Increase from .5 to full time.

MOTION: 1)Mr. D. Croston, 2) Mrs. K. Kraeger That the Board of Superintendents approves the

above named personnel's increase from .5 to full time.

Unanimous Vote

E. Discussion Items – The Director brought these items before the Board for Discussion.

1. NCRSEP Human Capital Management System – 2nd Reading

The Board reviewed the Human Capital Management System 2nd Reading; bring back to

February Board meeting for final adoption.

2. Regional Special Education Teacher Assistant Evaluations/Protocols

The Board discussed procedures to be followed for Regional Special Education Teacher

Assistant Evaluations.

3. Personnel Data Collection (PDC) reporting of staff across all four

districts.

Mrs. Augustus spoke to the Board about the coordination of all school districts to insure

all regional certified staff are being fully reported.

4. Bristol County Rehabilitation – Delivery of OT/PT Services Report

Dr. Santa shared a report from BCRS. The Board questioned if the region hiring OT/PT

staff vs. contracting would be cost efficient. Mrs. Augustus will complete an analysis and

bring results back to the Board for their review.

D. Program Highlights/Evolving School-Based Needs

1. Critical Cases – Questions/Concerns

ADJOURN FROM MEETING

MOTION: 1) Mr. D. Croston 2) Mrs. R. Kraeger. To adjourn from the Board of Superintendent's Meeting, at 9:48 a.m.

Respectfully Submitted,

Rachel Santa, Director _____ Coleen Silvia,

Clerk_____